



### **Cabinet Forward Plan: Newcastle under Lyme Borough Council**

#### **Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012**

This Plan gives 28 days' notice of Key Decisions which we are expecting to take over the next few months. Councils cannot take Key Decisions without first giving 28 days' notice, unless an urgent decision is required. Urgent Key Decisions may be taken under the urgency procedures set out in the Council's Constitution. A decision notice for each Key Decision made is published within 6 days of it having been made.

"Key decisions" are defined as those Executive (Cabinet) decisions which are likely:

- a. to result in the Council incurring expenditure or making savings of £100,000 or more (in the case of Revenue) and £250,000 or more (in the case of Capital); and/or
- b. to be significant in terms of the effects on communities living or working in an area comprising two or more wards of the Borough.

This Forward Plan also contains details of other important Cabinet decisions that we are expecting to take even if they do not meet this definition.

Whilst the majority of these decisions taken at meetings held in public, some decisions may be taken in private meetings because they deal with confidential information as defined in Schedule 12A of the Local Government Act 1972, and the public interest in withholding the information outweighs the public interest in disclosing it. If we intend to take a decision in private, that will be noted below with reasons.

If you object to a decision being taken in private, you can tell us why by emailing [DemocraticServices@newcastle-staffs.gov.uk](mailto:DemocraticServices@newcastle-staffs.gov.uk) or contacting the address below. Any representations received at least 8 working days before the meeting will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be reported verbally to the meeting.

**The Cabinet is made up of the Leader, Deputy Leader and Cabinet Members with the following portfolios:**

|  |                            |
|--|----------------------------|
| Leader of the Council (Corporate & Service Improvement, People & Partnerships) | Councillor Simon Tagg      |
| Deputy Leader & Cabinet Portfolio Holder (Finance & Efficiency)                | Councillor Stephen Sweeney |
| Cabinet Portfolio Holder (Community Safety & Well Being)                       | Councillor Helena Maxfield |
| Cabinet Portfolio Holder (Environment & Recycling)                             | Councillor Trevor Johnson  |
| Cabinet Portfolio Holder (Leisure, Culture & Heritage)                         | Councillor Jill Waring     |
| Cabinet Portfolio Holder (Planning & Growth)                                   | Councillor Paul Northcott  |

**Exempt Information Categories under Schedule 12A of the Local Government Act 1972**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

Copies of the Council's Constitution, agendas and reports relevant to any key decision may be accessed on the Council's website [www.newcastle-staffs.gov.uk](http://www.newcastle-staffs.gov.uk) or may be viewed during normal office hours. Copies or extracts can be obtained on payment of a fee (unless the publication contains exempt information).

For all enquiries, please contact:-

**The Chief Executive's Directorate, Castle House, Barracks Road  
Newcastle-under-Lyme, Staffordshire ST5 1BL  
Telephone 01782 742222    Email: [DemocraticServices@newcastle-staffs.gov.uk](mailto:DemocraticServices@newcastle-staffs.gov.uk)**

| <b>Title of Report</b>                        | <b>Brief Description of Report</b>  | <b>Cabinet Portfolio</b> | <b>Intended Decision Date</b> | <b>Relevant Overview &amp; Scrutiny Committee</b> | <b>Wards Affected</b> | <b>Reason for Determining in Private Session (if applicable)</b> |
|---|---|--------------------------|-------------------------------|---|-----------------------|--|
| CIL S106 Refresh                              | To assess the viability of implementing a charging structure on new development in accordance with the Community Infrastructure Levy Regulations and to identify how any funds raised may be utilised. The review will also consider the existing s106 charging system and the overlap between the two methods. | Planning & Growth        | Cabinet<br>3 February 2021    | Economy, Environment and Place                    | All Wards             | N/A  |
| Self-Build Register                           | To approve the introduction of a register of land suitable for self-builders  | Planning & Growth        | Cabinet<br>3 February 2021    | Economy, Environment and Place                    | All Wards             | N/A  |
| Revenue & Capital Budget and Strategies 21/22 | To approve proposals for the 2021/22 Revenue & Capital Budget and Strategies  | Finance & Efficiency     | Cabinet<br>3 February 2021    | Finance, Assets & Performance                     | All Wards             | N/A  |
| Economic Development Strategy Action Plan     | To approve the economic development strategy action plan  | Planning & Growth        | Cabinet<br>3 February 2021    | Economy, Environment and Place                    | All Wards             | N/A  |
| Q3 Finance & Performance Report               | To Receive a report on finance and performance from Q3 or 20/21   | Finance & Efficiency     | Cabinet<br>3 February 2021    | Finance, Assets & Performance                     | All Wards             | N/A  |

|   |   |  |                       |                                |           |     |
|---|---|--|-----------------------|--------------------------------|-----------|-----|
| Irrecoverable Items                       | To note/authorise the writing off of irrecoverable debts  | Finance & Efficiency                                   | Cabinet 17 March 2021 | Finance, Assets & Performance  | All Wards | N/A |
| Economic Development Strategy Action Plan | To approve the economic development strategy action plan  | Planning & Growth                                      | Cabinet 17 March 2021 | Economy, Environment and Place | All Wards | N/A |
| Future High Street Fund Update            | To report on progress with the Council's application for funding  | Planning & Growth                                      | Cabinet 17 March 2021 | Economy, Environment and Place | All Wards | N/A |
| Kidsgrove Sports Centre Update            | To update on progress with the Kidsgrove Sports Centre refurbishment  | Corporate & Service Improvement, People & Partnerships | Cabinet 17 March 2021 | Economy, Environment and Place | All Wards | N/A |
| Kidsgrove Town Deal Update                | To update on progress with the Kidsgrove Town Deal project  | Corporate & Service Improvement, People & Partnerships | Cabinet 17 March 2021 | Economy, Environment and Place | All Wards | N/A |
| Statement of Community Involvement        | To approve an updated Statement of Community Involvement as part of the development of the Borough Local Plan | Planning & Growth                                      | Cabinet 17 March 2021 | Economy, Environment and Place | All Wards | N/A |
| Local Development Scheme                  | To approve an updated Local Development Scheme as part of the development of the Borough Local Plan           | Planning & Growth                                      | Cabinet 17 March 2021 | Economy, Environment and Place | All Wards | N/A |
|   |   |  |                       |                                |           |     |